



Welcome Medical Students!

Thank you so much for contacting us about your interest in participating on one of Heart Care International's mission trips. We currently travel to Central and South America.

VOLUNTEER APPLICATION PROCESS: In order to process your application, please:

1. **Fill out the forms** listed below and email ALL final versions to betsy@heartcareintl.org and info@heartcareintl.org:
 - Volunteer Bio/Travel Form (see attached) (page 3)
 - Confidential Medical History Form (see attached) (page 4)

2. **Fill out (manually) the Liability Release Form and have it notarized.**
Please mail to: HCI, 139 East Putnam Ave, Greenwich, CT 06830.

3. **Scan the required documents** below and email PDF versions to betsy@heartcareintl.org and info@heartcareintl.org:
 - Your latest CV (resume)
 - Photo page of your passport (must have minimum of 6 months prior to expiration)

All travelers will need a US passport. If you are not a US citizen, you may be required to apply for a visa. HCI can supply a letter of invitation with the respective mission details for you to present to your respective consulate, however, the visa application process is the responsibility of the team member.

4. Prepare for an interview (in-person or over the phone).

LOGISTICS AND TIMING:

Upon successful completion of all required application elements, your team captain will confirm the required travel dates and communicate these dates to our travel specialist to begin making your specific travel arrangements.



One week prior to your respective mission, we will email you a pre-trip newsletter, which will contain specific information regarding the hotel and other travel related matters for your review. Your in-country work schedule will be managed by your team captain and communicated upon your arrival in the respective host country.

COVERED EXPENSES:

Heart Care International will cover the following expenses for all team members:

- **Local transportation:** Airport pick-up upon arrival (on the pre-fixed dates) and transportation between the hotel and hospital are all covered by HCI.
- **Meals:** Two meals per day are covered by HCI. For day shift team members, breakfast at the hotel and lunch at the hospital, and for night shift, lunch and dinner at the hospital.

Again, we are so happy you are able to join our mission. Please contact us with any questions or concerns at betsy@heartcareintl.org or info@heartcareintl.org.



VOLUNTEER BIO AND TRAVEL FORM

Personal Contact Information:

Name (as it appears on your passport):

Birth Date

Street Address:

City:

State:

Zip:

Team (PCVICU, Anesthesia, etc.):

Home Phone #:

Work Phone #:

Fax #:

Cell #:

Email Address (which you check frequently):

Name of medical school / nursing school:

Travel Information

Passport #:

Expiration Date*:

Country of citizenship:

Departing City:

Returning City:

Dietary needs (Kosher, vegetarian, vegan, etc.):

****If the expiration date of your passport is within 6 months after the trip date, you will not be allowed into the host country so you must get a new passport. Please allow at least 6 weeks for the new passport to be issued from the date your application is submitted.***



CONFIDENTIAL MEDICAL HISTORY FORM:

Date:

Name:

Birth Date:

Home Address:

Home Phone:

Cell Phone:

Emergency Contact Information

Contact Name:

Contact Phone #:

Relationship:

Allergies:

Significant medical issues:

Medications taken regularly:

	Drug Name	Dose	Frequency
1			
2			
3			

Primary physician name:

Phone #:

Address: